



JONATHAN E. FIELDING, M.D., M.P.H.  
Director and Health Officer

CYNTHIA A. HARDING, M.P.H.  
Chief Deputy Director

313 North Figueroa Street, Room 806  
Los Angeles, California 90012  
TEL (213) 240-8117 · FAX (213) 975-1273

[www.publichealth.lacounty.gov](http://www.publichealth.lacounty.gov)



BOARD OF SUPERVISORS

Gloria Molina  
First District  
Mark Ridley-Thomas  
Second District  
Zev Yaroslavsky  
Third District  
Don Knabe  
Fourth District  
Michael D. Antonovich  
Fifth District

June 10, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

36 June 10, 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

**APPROVAL TO EXECUTE AN AMENDMENT TO CONTRACT NUMBER PH-002189 WITH THE  
ALLIANCE FOR HOUSING AND HEALING EFFECTIVE JULY 1, 2014 THROUGH JUNE 30, 2015  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Request approval to execute an amendment to Contract Number PH-002189 with the Alliance for Housing and Healing for the provision of HIV housing and service coordination services for people living with HIV/AIDS in Los Angeles County.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Authorize and instruct the Director of the Department of Public Health (DPH), or his designee, to execute Amendment Number 2, substantially similar to Exhibit I, to Contract Number PH-002189 with the Alliance for Housing and Healing (Alliance) to expand the Scope of Work and increase the annual maximum obligation by \$141,531, from \$195,608 to \$337,139, for the term effective July 1, 2014 through June 30, 2015, for the provision of housing and service coordination services, 100 percent offset by net County cost (NCC).
2. Delegate authority to the Director of DPH, or his designee, to execute change notices to the contract that authorize modifications to or within budget categories, and corresponding service adjustments, as necessary; changes to hours of operation and/or service locations; and/or corrections of errors in the contract's terms and conditions.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of Recommendation 1 will allow DPH to expand the Alliance contract's Scope of Work and provide additional funds to the Alliance in support of its participation in the Collaborative for Housing Integrated with Supportive Services (CHISS) program. The goals of the CHISS program are to: 1) increase the amount of housing assistance provided to eligible persons; 2) establish or maintain housing stability; 3) reduce the risk of homelessness for eligible persons; and 4) improve access to healthcare and other support services. Partners in the CHISS Collaborative include: the Los Angeles County Commission on HIV (Commission), DPH's Division of HIV and STD Programs, the Alliance, the Housing Authority of the City of Los Angeles (HACLA), the Los Angeles Housing Department, and the Los Angeles Homeless Services Authority.

As originally envisioned, during their first year of participation in the CHISS program, eligible clients who are at or below 50 percent of the median income in Los Angeles County and living with HIV/AIDS (PLWH/A) receive integrated housing assistance and related supportive services coordination from the Alliance. After the first year, clients are responsible for paying their own rent, if employed, or are transitioned into other housing programs, including permanent supportive housing or the Section 8 Housing Choice Voucher Program through HACLA. However, due to recent federal government cutbacks, HACLA has been forced to reverse its commitment to provide Section 8 Housing Choice Vouchers for clients in the CHISS program. As most CHISS program clients cannot afford the leasing cost of their units without a subsidy, DPH is recommending a funding increase to the Alliance contract to subsidize the costs of clients who are transitioning to permanent housing. The funds will be used to assist clients with payment of up to one year of rent and/or fees associated with moving into a new unit (application fees, security deposits, and furniture/moving assistance). The recommended augmentation exceeds DPH's current delegated authority.

Approval of Recommendation 2 will allow DPH to execute change notices to the contract that authorize modifications to or within budget categories and corresponding service adjustments, as necessary; changes to hours of operation and/or service locations; and/or corrections of errors in the contract's terms and conditions.

## **Implementation of Strategic Plan Goals**

The recommended actions support Goal 3, Integrated Services Delivery, of the County's Strategic Plan.

## **FISCAL IMPACT/FINANCING**

The total amount of this amendment is \$141, 531, increasing the annual maximum obligation from \$195,608 to \$337,139 for the period effective July 1, 2014 through June 30, 2015, and is 100 percent offset by NCC funds.

Funding is included in DPH's fiscal year (FY) 2014-15 Recommended Budget and will be requested in future FYs, as necessary.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On June 12, 2012, your Board authorized the Commission to accept a Housing Opportunities for Persons with AIDS Special Projects of National Significance grant from the United States

Department of Housing and Urban Development (HUD) for the provision of HIV housing, service coordination, and comprehensive planning as part of the CHISS program. Grant deliverables include a requirement that clients are transitioned to permanent housing.

County Counsel has approved Exhibit I as to use.

### **CONTRACTING PROCESS**

On June 12, 2012, your Board authorized execution of a sole source contract with the Alliance for the provision of housing and service coordination services for a total maximum obligation of \$987,500, consisting of: \$280,755 for the period of July 1, 2012 through June 30, 2013; \$511,137 for the period of July 1, 2013 through June 30, 2014; and \$195,608 for the period of July 1, 2014 through June 30, 2015, 100 percent offset by the HUD grant.

On May 16, 2014, your Board was notified that DPH was exercising delegated authority to amend Contract Number PH-002189 with the Alliance to increase the annual funding by \$20,164 for the term of July 1, 2013 through June 30, 2014, increasing the annual obligation from \$511,137 to \$531,301, 100 percent offset by NCC.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will allow DPH to support efforts to secure permanent housing for eligible PLWH/As in Los Angeles County.

Respectfully submitted,

A handwritten signature in blue ink that reads "Jonathan E. Fielding". The signature is written in a cursive, flowing style.

JONATHAN E. FIELDING, M.D., M.P.H.

Director and Health Officer

JEF:ev  
BL#02934

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

**HUMAN IMMUNODEFICIENCY VIRUS (HIV)/  
ACQUIRED IMMUNE DEFICIENCY SYNDROME (AIDS)  
COLLABORATIVE FOR HOUSING INTEGRATED WITH SUPPORTIVE SERVICES**

**AMENDMENT NO. 2**

**TABLE OF CONTENTS**

<u>PARAGRAPH</u>	<u>Page</u>
Recitals.....	i
4. Maximum Obligation of County.....	2
5. Compensation.....	2

Contract No. PH-002189-2

**HUMAN IMMUNODEFICIENCY VIRUS (HIV)/  
ACQUIRED IMMUNE DEFICIENCY SYNDROME (AIDS)  
COLLABORATIVE FOR HOUSING INTEGRATED WITH SUPPORTIVE SERVICES**

**AMENDMENT NO. 2**

THIS AMENDMENT is made and entered into this \_\_\_\_\_ day  
of \_\_\_\_\_, 2014.

by and between

COUNTY OF LOS ANGELES  
(hereafter "County"),

and

ALLIANCE FOR HOUSING AND  
HEALING (hereafter "Contractor")

WHEREAS, reference is made to that certain document entitled " HUMAN IMMUNODEFICIENCY VIRUS (HIV)/ACQUIRED IMMUNE DEFICIENCY SYNDROME COLLABORATIVE FOR HOUSING (CHISS) SERVICES AGREEMENT", dated July 1, 2012, and further identified as Agreement Number PH-002189, and any Amendments thereto (all hereafter "Agreement"); and

WHEREAS, County through the Los Angeles County Commission on HIV (Commission) has been awarded grant funds from the U.S. Department of Housing and Urban Development (hereafter "HUD"), Catalog of Federal Domestic Assistance (CFDA) Number 14.241; which are funds under the Housing Opportunities for Persons with AIDS (HOPWA) program; and

WHEREAS, it is the intent of the parties hereto to amend Agreement to increase the maximum obligation of County and make other hereafter designated changes; and

WHEREAS, said Agreement provides that changes may be made in the form of a written Amendment which is formally approved and executed by the parties.

NOW, THEREFORE, the parties hereto agree as follows:

1. This Amendment shall be effective July 1, 2014.

2. Paragraph 4, MAXIMUM OBLIGATION OF COUNTY, Paragraph C, shall be amended to read as follows:

“4. MAXIMUM OBLIGATION OF COUNTY:

B. During the period of July 1, 2014 through June 30, 2015, the maximum obligation of County for the provision of housing and service coordination in CHISS provided hereunder shall not exceed Three Hundred Thirty Seven Thousand, One Hundred Thirty Nine Dollars (\$337,139).

Such maximum obligation is comprised of One Hundred Ninety Five Thousand, Six Hundred Eight Dollars (\$195,608) of HUD, HOPWA funds and One Hundred Forty One Thousand, Five Hundred Thirty One Dollars (\$141,531) of net County cost. This sum represents the total maximum obligation of County as shown in Schedule 3-Revised, attached hereto and incorporated herein by reference.”

3. Paragraph 5, COMPENSATION, shall be amended to read as follows:

“5. COMPENSATION: County agrees to compensate Contractor for performing services hereunder for actual reimbursable net cost as set forth in Schedule 3- Revised, and the BILLING AND PAYMENT Paragraph of the Agreement. Invoices and cost reports must be submitted and will be reimbursed in accordance with approved line-item detailed budgets.”

4. Effective on the date of this Amendment, Schedule 3 shall be replaced by Schedule 3-Revised, BUDGET(S) FOR HIV/AIDS COLLABORATIVE FOR HOUSING

INTEGRATED WITH SUPPORTIVE SERVICES, attached hereto and incorporated herein by reference.

5. Effective on the date of this Amendment, Exhibit A, A.1 and A.2, SCOPES OF WORK FOR HIV/AIDS COLLABORATIVE FOR HOUSING INTEGRATED WITH SUPPORTIVE SERVICES, shall be attached hereto and incorporated herein by reference.

6. Except for the changes set forth herein above, Agreement shall not be changed in any respect by this Amendment.

/

/

/

/

/

/

/

/

/

/

/

/

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Agreement to be subscribed by its Director of Public Health, and Contractor has caused this Agreement to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
Jonathan E. Fielding, M.D., MPH  
Director and Health Officer

ALLIANCE FOR HOUSING AND HEALING  
Contractor

By \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Title \_\_\_\_\_  
(AFFIX CORPORATE SEAL)

APPROVED AS TO FORM  
BY THE OFFICE OF THE COUNTY COUNSEL  
JOHN F. KRATTLI  
County Counsel

APPROVED AS TO CONTRACT  
ADMINISTRATION:

Department of Public Health

By \_\_\_\_\_  
Patricia Gibson, Chief  
Contracts and Grants Division

BL#



Contract: PH-002189

**HUMAN IMMUNODEFICIENCY VIRUS (HIV)/  
ACQUIRED IMMUNE DEFICIENCY SYNDROME (AIDS)  
COLLABORATIVE FOR HOUSING INTEGRATED WITH SUPPORTIVE SERVICES EXHIBIT**

**TABLE OF CONTENTS**

4.	County’s Maximum Obligation .....	1
5.	Compensation .....	1
6.	Services to Be Provided .....	1

Contract: PH-002189-2**EXHIBIT A.2****ALLIANCE FOR HOUSING AND HEALING  
COLLABORATIVE FOR HOUSING INTEGRATED WITH SUPPORTIVE SERVICES**1. Paragraph 4 of Exhibit A, COUNTY'S MAXIMUM OBLIGATION,

Subparagraph C, shall be amended to read as follows:

"4. COUNTY'S MAXIMUM OBLIGATION: During the period of July 1, 2014 through June 30, 2015, maximum obligation of County for the provision of housing and service coordination in CHISS provided hereunder shall not exceed Three Hundred Thirty Seven Thousand, One Hundred Thirty-Nine Dollars (\$337,139)."

2. Paragraph 5 of Exhibit A, COMPENSATION, shall be amended to read as follows:

"5. COMPENSATION: County agrees to compensate Contractor for performing services hereunder for actual reimbursable net cost as set forth in Schedule 3-Revised, and the BILLING AND PAYMENT Paragraph of the Agreement. Invoices and cost reports must be submitted and will be reimbursed in accordance with approved line-item detailed budgets.

3. Paragraph 6 of Exhibit A, SERVICES TO BE PROVIDED, Subparagraph (3), shall be amended to read as follows:

"(3). Contractor shall provide housing and supportive services to twenty-five (25) duplicated clients from the second cohort for the period of July 1, 2014 through June 30, 2015. Contractor shall assist those clients with payment for up

to one year of rent and/or assistance with fees associated with moving into a new unit (application fees, security deposits, and furniture/moving assistance).

**SCHEDULE 3-REVISED**

**ALLIANCE FOR HOUSING AND HEALING**

**COLLABORATIVE FOR HOUSING INTEGRATED  
WITH SUPPORTIVE SERVICES**

	<u>Budget Period</u> July 1, 2014 through <u>June 30, 2015</u>
Salaries	\$ 68,158
Employee Benefits	\$ 12,500
Travel	\$ 1,138
Equipment	\$ 0
Supplies	\$ 644
Other Costs	\$254,699
Consultants/Contractual	\$ 0
Indirect Cost*	<u>\$ 0</u>
<b>TOTAL PROGRAM BUDGET</b>	<b>\$337,139</b>

During the term of this Agreement, any variation to the above budget must be executed through a written Change Notice, executed by the Division of HIV and STD Programs' Director and the Contractor. Funds shall only be utilized for eligible program expenses. Invoices and cost reports must be submitted and will be reimbursed in accordance with approved line-item detailed budgets.